

1. Emerge Project Proposal

The Steering group have met twice since the last ECC meeting.
We have fine tuned the 'Emerge Project Proposal' resulting in the current document.
We would like the ECC to agree this in principal subject to possible changes in time scales.

2. Emerge Oversight and management structure (V8)

This has been amended and agreed by the Steering group. Leading and supporting roles have been identified for each mode in the EmERGE agreement. Jane Skinner as 'Partnership Youth Work Coordinator' will be responsible for partnership lead activities and Clare Camm as 'Ncounter Youth Work Manager' will be responsible for Ncounter lead activities.

3. Ncounter staff

Ncounter have adopted the partnership's 'Safe to Grow' policy.
We would like the ECC to agree to accepting existing CRB checks on behalf of Ncounter staff.

4. Emerge budget

It was agreed that the Management team will discuss and begin to plan future expenditure.
Expenditure over £25 will be approved by the Steering group first.

5. Partnership Youth Worker

We would like the ECC to agree the job title of 'Partnership Youth Worker' for the voluntary, unpaid work that Claire Camm does with the youth in the partnership, this is outside the remit of her Ncounter work and directed by the Partnership Youth Work Coordinator, Jane Skinner.
A job description and written delegations will be written for this role.

6. Termly - EmERGE Leaders forum

This has been set up to help existing leaders support each other and pray together. It also gives the opportunity for leaders to pass on information, share good practise and receive training.
(10 leaders attended the last meeting)

7. Procedure for appointing new Youth Leaders within the Partnership

We have written a procedure to help with the smooth appointment of new youth leaders. The aim was to create a clear, formal process within the Partnership and to encourage good communication and clear expectations from all parties involved. The procedure is written in 13 steps and the aim is to achieve 1-12 within a time scale of 4-6 weeks.
For your information the procedure is on the reverse.

8. Emerge Management Team

Jane Skinner has taken over chairing the management Team and hopes to meet with them in the next few weeks. The Management team will then plan to meet on a half termly basis.
The Steering group have delegated several items for them to take action on, including First Aid training, job descriptions for youth workers and an inventory of items bought for Partnership youth work.

Procedure for appointing new Youth Leaders within the Partnership

(The aim is to complete the whole process 1-12 within 4-6 weeks)

1. Partnership facilitators from each church (currently Claire Camm, Rebecca Kershaw, Angela Mak, Judith Mumford) to prayerfully consider and identify possible youth leaders, through listening and talking to as many people in the churches as possible.
2. Partnership facilitators, after further prayer and discernment, to produce a list of possible names and give it to the Chair of the Management Team.
3. Chair of the Management Team to take the list of 'possible youth leaders' to the Staff team for comments and agreement by an agreed date. (The Staff team may also want to consult with church leadership teams).
 - a) ***It should be stressed at this stage that we are not necessarily asking for a weekly commitment to serve on the emerge team – it could be on a 'back-up' basis or a monthly basis or even on a one-off basis. Nobody should be ruled out purely on grounds of other commitments at this stage.***
4. Staff team to send their comments/ agreement back to the Chair of the Management Team by the agreed date.
5. Chair of the Management Team or Partnership Youth Worker, with Safe to Grow Co-ordinator to make initial contact with the possible new leaders by phone or in person, to communicate that their name has been put forward by their congregation for this ministry and offering the possible different levels of commitment as mentioned in 3a. They will be asked to think and pray about whether they would like to explore this further and then given the opportunity to meet with Chair of the Management Team or Partnership Youth Worker, with Safe to Grow Co-ordinator. (There will be an agreed date to reply by).
6. Chair of the Management Team or Partnership Youth Worker, with the Safe to Grow Co-ordinator, to meet with and interview possible new leaders using the interview form in the 'Safe to Grow Handbook' and discussing the job descriptions for different groups/roles to see where they would 'fit' best, also ascertaining different interests, personalities and giftings of individuals.
7. Safe to Grow Co-ordinator to arrange CRB forms and checks.
8. Chair of Management Team to let Steering group have a list of the new youth leaders.
9. Chair of Management Team to let the Management team have a list of the new youth leaders.
10. Chair of the Steering group to let the ECC have a list of the new youth leaders.
11. Safe to Grow Co-ordinator to organise Safe to Grow Training.
12. Chair of the Management Team and Partnership Youth Worker, subject to CRB checks, to allocate new leaders to the youth groups and get the leaders to sign the appropriate job descriptions.
13. Chair of the Management Team and Partnership Youth Worker to organise ongoing training and support for new leaders.