

Name of Church  
**JOB DESCRIPTION**

## **Children's Advocate**

- Appointed by: AGM; after references taken, DBS checked and Safe to Grow training undertaken.
- Responsible for: Being available to children as someone they can talk to about any concerns they may have
- Responsible to: Members Meeting (or Leadership team)
- Main purpose of Post: A person independent of the organisation of Church children's activities to provide a friend for any child who may be having problems and wants someone to turn to.
- Authority: To attend any event involving children run by the church or on church property.  
To insist on application of "Safe to Grow" Policy and Procedures at Any such event.  
Refer relevant matters to appropriate authorities [usually within the church]
- Qualities Required
- Essential: Church Member  
Familiarity and ability to relate to church children  
Approachable / Tactful  
Attended "Safe to Grow" training
- Desirable: Concern for children  
Some experience of working with children
- Tasks: Take an interest in and visit children's events and activities so as to be familiar with their groups, activities and leaders.  
Attend children's events and activities as appropriate (recommended twice a year)  
Be available to children who wish to discuss concerns or other issues.  
Be alert to any unusual behaviour or inappropriate relationship on the part of any church worker with a child or young person.  
Know and activate the Procedure if abuse is suspected.  
Be familiar with the Safe to Grow policy.  
Display advocate's photo, first name, and contact number.  
Comment to leaders on matters of health and safety  
Attend Safe to Grow training.