

**St Marys Church**  
**JOB DESCRIPTION**

## **Sunday School Teacher**

Appointed by: MLT, Sunday School Superintendent, Safe to Grow Co-ordinator  
(after references have been taken, DBS checked, and Safe to Grow training undertaken.)

Responsible for: Helpers / Children

Responsible to: Sunday School Superintendent & Safe to Grow Co-ordinator

Main purpose of Post: To provide quality Christian Teaching

Authority: To insist on adherence to "Safe to Grow" Policy and Procedures

### **Qualities Required -**

Essential: Church or Partnership Member  
Ability to relate to children  
Ability to explain and nurture the Christian faith in children  
Ability to work as part of a team  
Organisational skills  
Creativity

Desirable:

Tasks: To prepare and lead Sunday School activities  
To liaise with helpers  
To know and adhere to "Safe to Grow" Policy  
To supervise and assist Helpers  
To attend regular meetings for planning and to review current practice  
To attend training as appropriate  
To maintain confidential records of registration/attendance/meetings  
To make sure that confidential registration forms and registers are stored in a locked designated place.  
To ensure children are in a safe physical environment  
Know the procedure in case of fire