

Browse over to <https://safeguardingtraining.cofeportal.org/>

### If its your first time here

Click on “Create a new account”

Read and Agree to their Privacy Policy

Choose a username (only lowercase, I think) and password (mixture of upper and lower case, include a digit or two),

Type in your email address and name in the relevant boxes.

Add your Town and Country (!).

For Training Institution, select “Not part of a Training Institution”.

Then enter your Diocese “Bristol”.

In the box My Church’s Town/City and Name type “Swindon West Swindon and Lydiard Tregoze”, or you can use the Parish code “550224” (without the quotes)

For Church Role”, put anything you consider appropriate.

Click on “Create my new account”

You will get an email with instructions to complete your registration. Follow them

### If its not your first time

Click on “Log In”

Enter your username and password (you did remember them, right?)

### No computer or email?

Either create a temporary email address, or look for local opportunities to attend a course in person. Contact your local safeguarding coordinator to host a run-through just for you. We accept safeguarding training from any church denomination as long as you let Chris or Julie Scarisbrick know.

Once you’re registered and logged in you can get to

<https://safeguardingtraining.cofeportal.org/course/view.php?id=7>

National Safeguarding Training Courses



Safeguarding Basic Awareness means C0; Safeguarding Foundations means C1

**C1 Foundations** is for all Sunday Club, toddler group and youth group leaders and helpers and for child advocates. You need to take some responsibility for the safeguarding of the children and young people in your care.

## Online Safeguarding Training, guidelines. February 2021

This is also appropriate for those who lead worship, and comprise pastoral teams. You need to take some responsibility for the safeguarding of possibly vulnerable people.

Also for leadership teams and church committees and for Partnership Council. You are responsible for safeguarding everyone

It's appropriate for 3-yearly refresher training. It may take an hour or two, but you can pause it and restart from where you left off. It starts with a short quiz, and has videos and an audio guide.

**C0 Safeguarding Basic Awareness** is for everyone in the congregation. Everyone, even those not working with children, young people and vulnerable adults, need to have a basic awareness of safeguarding. It takes 60 minutes (or less)

### **Already trained elsewhere?**

We may accept safeguarding training given by other organisations. We may also suggest you also do a church-based course, as well, there are some subtleties of church life that affect safeguarding. Ask Chris or Julie for details

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