

## Health and Safety Policy.

### **Our statement of general policy is:**

- to provide adequate control of the health and safety risks arising from our activities;
- to consult with our employees, members volunteers and visitors, on matters affecting their health and safety;
- to provide and maintain safe plant and equipment; to ensure safe handling and use of substances; to provide information, instruction and supervision for employees and volunteers;
- to ensure all employees and volunteers are competent to do their tasks, and to give them adequate training;
- to prevent accidents and cases of work-related ill health;
- to maintain safe and healthy working and meeting conditions; and
- to review and revise this policy as necessary at regular intervals.

Each local church within the Partnership will maintain a Health and Safety policy appropriate to their individual activities and buildings.

### **Date of Policy.**

This policy was approved by the Partnership Council in July 2008 and last endorsed by the Partnership AGM on 26 March 2011

## Health and Safety Guidelines.

The rest of these sections are to follow...

### **Those with particular responsibilities.**

Rector or Staff Team Leader.

Churchwardens or equivalent.

Partnership Council.

Health and Safety Representatives.

Employees and voluntary workers.

Other Persons with specific responsibilities.

### **Policy explanations (cross partnership).**

- Electrical safety (3)
  - Portable Electrical Appliances (3.1)
- Preparation of food (10)

- Manual handling –lifting, carrying and moving loads (11)
- Display screen equipment (12)
- Child protection (14)
- Personal safety (15)
- Risk assessments/activities (16)
- Information and enforcement (18)

### **Policy explanations (local church specific).**

- Accidents and First Aid (1)
- Fire safety (2)
  - Fire extinguishers (2.1)
  - Fire alarm system (2.2)
  - Other fire protection equipment (2.3)
  - Evacuation procedure (2.4)
  - Evacuation drills (2.5)
  - If you discover a fire (2.6)
- Gas equipment safety (4)
- Hazardous substances (5)
- Safety of plant and machinery (6)
- Slips, trips and falls – condition of floors, steps and paths (7)
- Lighting (8)
- Working at high levels (9)
- Hazardous buildings/glazing (13)
- Contractors (17)

### **Further reading.**

### **Reference Sources.**

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